

BYLAW

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Professional Services (M)

0177 PROFESSIONAL SERVICES

In accordance with N.J.A.C. 6A:23A-5.2, the Board of Education adopts this Policy and its strategies to minimize the cost of professional services.

The Board of Education, under this policy, establishes the following annual maximum dollar amounts for the professional services listed below:

Legal Services and Bond Counsel	\$ 75,000
Labor Relations Counsel	\$ 75,000
Architect/ Engineering Services	\$150,000*
Medical Inspectors	\$ 35,000
Auditor	\$ 35,000

*Does not include Bond Referendum work.

At any time, should the administration anticipate exceeding these annual maximum dollar amounts, the Board shall approve by resolution, any specific contract which will cause the district to exceed these established maximum amounts or to increase the annual maximum amount.

The Board also established an annual maximum public relations cost of \$90,000 inclusive of all district personnel, printing, postage and supplies cost.

Other non-employee professionals providing individual student-related services shall be approved by the Board annually based on a maximum hourly rate.

Contracts for professional services will be issued by the Board in a deliberative and efficient manner such as through a request for proposals based on cost and other specified factors or another comparable process that ensures the district receives the highest quality services at a fair and competitive price or through a shared service arrangement. Contracts for professional services shall be limited to non-recurring or specialized work for which the district does not possess adequate in-house resources or in-house expertise to conduct.

Nothing in this Policy or N.J.A.C. 6A:23A-5.2 shall preclude the Board from complying with the requirements of any statute, administrative code, or regulation for the award of professional services contracts.

N.J.A.C. 6A:23A-5.2
Adopted: May 26, 2009
Revised: May 21, 2012
Revised: April 22, 2013

