REGULATION

R 8420.4 <u>KIDNAPPING</u>

A.   Definition

    1.   A person is a victim of kidnapping:

        a.   When a person is unlawfully removed from the school or school grounds; or

        b.   When a person is unlawfully confined with the purpose of holding the victim for ransom, reward, as a shield, or hostage; or

        c.   When a person is unlawfully removed from the school or school grounds or a substantial distance from where he or she is found in school or on school grounds; or

        d.   When a person is unlawfully confined for a substantial period of time with any of the following purposes:

            (1)   To facilitate commission of a crime or flight thereafter, or

            (2)   To inflict bodily injury on or terrorize the victim.

B.   Procedures

    1.   The following procedures shall be implemented in the event there is reason to believe a pupil has been kidnapped. The Building Principal or designee will:

        a.   Immediately notify the Superintendent of Schools;

        b.   Check school records to determine whether there is a legal custody issue;

        c.   Contact the pupil's parent(s) or legal guardian(s); and

        d.   Notify the local law enforcement agency.

        The Building Principal or designee will be prepared to provide law enforcement authorities information about the pupil (to the extent possible) including: a physical description of the pupil; any photograph of

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the pupil; information regarding known friends of the pupil; the names of any potential witnesses to an abduction; a description of an abductor; and other information that may be helpful to law enforcement in locating the pupil.

2. The Building Principal or designee will alert school staff to the possible kidnapping and solicit staff assistance in obtaining information that may be helpful to law enforcement in locating the pupil.

3. The administrative staff will encourage all staff members remain calm to prevent panic.

Adopted: May 26, 2009