

POINT PLEASANT BOROUGH HIGH SCHOOL

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Principal
Kurt A. Karcich

Vice Principals
Edward J. Kenney
Jacquelyn A. Zamarra

January 2018

Dear Parent or Guardian:

The mid-term exam schedule is detailed in the box below. Please familiarize yourself with this information and encourage your child to begin preparing well in advance of the scheduled exam dates. Students are allowed to leave their class after they complete the exam and must proceed to the cafeteria, media center, or exit the building. They do not have to report to school during lunch, physical education/health or study hall. **Exam grades count as 10% of a student's final grade.**

MID-TERM EXAM SCHEDULE

Wednesday, January 24

Period 2 8:00 - 9:30
Period 5 9:45 - 11:15
Period 6 11:30 - 1:00

Thursday, January 25

Period 3 8:00 - 9:30
Period 8 9:45 - 11:15
Period 7 11:30 - 1:00

Friday, January 26

Period 9 8:00 - 9:30
Period 1 9:45 - 11:15
Period 4 11:30 - 1:00

Special accommodations are being made for AP classes requiring a 3 hour time period. AP students will be advised by classroom teachers and their schedules adjusted. Individual accommodations, **if requested**, will be made for any student with 3 exams scheduled on one day.

Vocational students are excused from vocational classes during scheduled exam periods. They are expected to attend vocational school when scheduling permits.

STUDENTS WILL REPORT DIRECTLY TO THEIR EXAM PERIOD EACH DAY. ATTENDANCE WILL BE TAKEN AT THE BEGINNING OF EACH EXAM. STUDENTS WHO ARRIVE LATE WILL NOT RECEIVE ADDITIONAL TIME.

The cafeteria will serve bagels, snacks and beverages between 7:20 and 7:50. A limited menu will be available between 9:30 and 12:00. Students are encouraged to bring snacks from home. The cafeteria will close at 12 noon. The library will be open 7:45 a.m. – 1:00 p.m. for student use unless it is needed for exams.

Absences

All students are expected to be present to take their mid-term exams. If there are extenuating circumstances as to why your child can not be in school please call the school immediately to report the absence. There are only two circumstances that will *excuse* a student from missing an exam:

1. **Student was absent due to illness AND provides a doctor's note**
2. **The school nurse gives permission for the student to be absent from school.**

*Make up exams will be administered on January 29th and 30th from 2:30 p.m. – 4:00 p.m. (media center) for

EXCUSED ABSENCES ONLY.

Best wishes for a Healthy and Happy New Year.

Sincerely,



Kurt A. Karcich
Principal

SNOW DAY/DELAYED OPENING SCHEDULE

If a snow day is in effect on an exam day, the entire exam schedule will be pushed back one day.

If we have a delayed opening during exams, it will be a 1 ½ hour delayed opening.

First Exam Period	9:30 - 11:00
Second Exam Period	11:15 - 12:45
Third Exam Period	1:00 - 2:30

A.M. and P.M. Vocational students must report for their scheduled exams and are excused from vocational school.

Students are advised to bring a bagged lunch/snack.