

MEMORIAL MIDDLE SCHOOL

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GARY A. FLOYD
 Principal

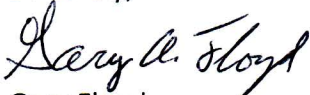
DAVID KIRK
 Assistant Principal

November 2017

Dear Parents/Guardian,

Memorial Middle School Parent Conferences are scheduled for **November 17, 20, 21, 2017**. Please note, due to the 8th Grade Washington D.C. Trip, approximately 15 teaching staff members (primarily 8th grade) will not be available on Friday, November 17th. If your child's teacher is not available at that time, you are welcome to attend on Monday or Tuesday to meet with them. During conference days, all students will be dismissed at 12:00 p.m. Report cards will be available on parent portal and will be distributed at the grade level conference locations. Report cards not picked up will be mailed on Wednesday, November 22, 2017. Please attend at the scheduled time below and limit each conference to five minutes in length. Should you need additional time, you can schedule a Team Conference by calling 732-701-1900, ext. 2312. Thank you for your cooperation in this matter.

Sincerely,


 Gary Floyd
 Principal

CONFERENCE DATES	TIME OF CONFERENCE	INITIAL OF LAST NAME
Friday, November 17, 2017	12:45PM – 1:35PM	M – O
	1:35PM – 2:25PM	A – C
Monday, November 20, 2017	12:45PM – 1:35PM	P – S
	1:35PM – 2:25PM	D – G
Tuesday, November 21, 2017	12:45PM – 1:35PM	T – Z
	1:35PM – 2:25 PM	H - L
Tuesday, November 21 Evening Conferences (by appt. only*)	7:00PM – 9:00PM	APPOINTMENTS ONLY

***For evening conferences only: Call Guidance at 732- 701-1900 ext. 2312 to schedule a time.**

CONFERENCE LOCATIONS:	
8 TH Grade Staff and Foreign Language Teachers	Cafeteria
7 th Grade Staff	Library
6 th Grade Staff and all Physical Education Teachers	Gym
Related Arts Staff	Home Ec/Room 17
	Art/Room 18
Music, Band and Chorus Staff	Music Center
Special Education Staff	Mr. Totin, Mrs. Santos, Ms. Thompson/Gym
	Mrs. Palermo, Mrs. Di Orio, Mr. Drzymkowski/Library
	Mrs. Liming, Mrs. Gaven, Mrs. Ryan/Cafeteria
	Mrs. Koziel/Room 4
	Mrs. Monteleone/Room 1
	Miss Nordyk/Room 201A